Changing the desktop layout

If you want to keep files and folders on your desktop, you need to change the default desktop layout to “Folder View”. This can be done in a few simple steps:

Step 1:
Right click on your desktop and select “Configure Desktop”.

Step 2:
Click on the dropdown menu labelled “Layout”.

Wallpaper

Layout: Desktop
Wallpaper Type: Image
Positioning: Scaled
Background Color: [Image of wallpaper options]

[Image of desktop layout configuration window]
Step 3:
Select “Folder View”.

Step 4:
Confirm the new settings with OK. You can now put folders and files on your desktop.